

**West Lake Energy Corp.** is a privately owned, intermediate producer with core assets located in the Lloydminster and Provost areas. West Lake's strategy is to grow its production base in both its heavy and medium areas through organic drilling complemented with focused acquisitions. West Lake has applied advanced drilling and completion techniques, which has allowed its wells to achieve compelling economic returns at sustained low oil prices. West Lake continues to execute on a material multi-year drilling program.

We are currently recruiting for a Capital Operations Accountant. Reporting to the Controller, this position will be located in our Calgary Office and provides the opportunity for a full range of responsibilities including the following:

**RESPONSIBILITIES:**

- Prepare quarterly capital forecast and capital expenditure reports.
- Create monthly corporate capital accruals; review accrual information provided by office and field staff for accuracy and completeness.
- Analyze monthly capital spending with comparison to budgets.
- Analysis and resolution of property -level revenue and operating expense issues.
- Accounts receivable/payable processes.
- System Administration and Master File Maintenance (Nexus) – AFE's, Costcenters and DOI's.
- Abandonment program projects.
- Special projects as requested including GST, PST and Carbon Tax filings.

**QUALIFICATIONS:**

- 5-8 years of Oil and Gas accounting experience, with emphasis on capital reporting.
- Business Degree, CAP Designation preferred.
- Demonstrated strong computer skills, including accounting systems and Microsoft Office, Pandell JV Nexus and/or Qbyte familiarity a plus.
- Proven ability to analyze and problem solve.
- Detail oriented and ability to meet tight deadlines.
- A self-starter with a results-oriented work style.
- Strong communication and interpersonal skills.

If you are interested in this career opportunity, please submit a resume to [HR@westlakeenergy.ca](mailto:HR@westlakeenergy.ca) no later than September 17, 2021. Please include the job title in the subject heading.

*West Lake Energy thanks all applicants for their interest but only candidates chosen for an interview will be contacted.*